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**National Commission for Indian System of Medicine**  
Ministry of Ayush, Govt. of India

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क्रमांक/Ref. No.- 26-75/2023-Ay (VISITATION)

दिनांक/Dated: 25.04.2023

To,

The Principal/Director/Dean  
All Colleges of Ayurveda, Unani, Siddha & Sowa Rigpa

**Subject:- Standard Operating Procedure (SOP) for visitation of ASU&S Colleges for the session 2023-24 - reg.**

Sir/Madam,

With reference to the subject mentioned above, the matter was placed in the 33<sup>rd</sup> Board Meeting dated 07.03.2023 and the Board decided that the inspection of all ASU&S Colleges for the academic year 2023-24 under section 28/29 of NCISM Act 2020 shall be conducted on Hybrid mode and also decided the following **Standard Operating Procedures (SOP)** for visitation of ASU&S colleges for the session 2023-24.

As per the section 28 (1) (c), (d) and 29 (7) of NCISM Act- 2020, the Medical Assessment and Rating Board may conduct evaluation and assessment of any University or medical institution at any time without any prior notice every year. Hence, it is expected that the minimum standards shall be maintained throughout the year and the institute should be ready for inspection at any time.

Re-visitations may also be conducted in case of difference in the report of visitors or decision becomes inconclusive after assessment or if any complaint received and/or on randomized selection of the colleges by using randomization tool for reverification of the facilities available in the colleges as decided by Medical Assessment and Rating Board for Indian System of Medicine.

1. Link for visitation shall be sent to the college 01 hour prior to the visitation.
2. The Principal/Director/Dean of the college shall be informed telephonically regarding the same.
3. Non-attending of the Email/call shall not be considered as the reason for postponement of visitation.
4. In hybrid mode each visitation team comprises of 3 visitors and among them 2 will be visiting physically and one will be visitor cum observer at NCISM office, visiting the college virtually.
5. The inspection of the college and the hospital may be conducted on the first day of visitation and document verification and uploading the details in part-2 visitation proforma may be carried out on second day of visitation. **The status on the first day of visitation shall be considered for the assessment.**
6. All the visitors shall be joining the visitation together on hybrid mode and should submit the final declaration of visitation proforma Part -2 separately.
7. Principal/Director/Dean of institute shall join the visitation by clicking on the link through Mobile/Laptop or other electronic means enabled with video recording with camera.
8. The visitation shall be recorded by the Host (MARBISM).
9. The Medical Assessment and Rating Board shall process the application based on the information submitted by the College, the reports submitted by the visitors, video recording of the visitation and concerned acts and regulations.

Further, this SOP may also be applicable to the colleges which come under 13A Regulation of IMCC Act - 1970 or section 29 of NCISM Act 2022 for the session 2023-24.

**Note:- As per 28 (1) c of NCISM Act-2020 it is obligatory on any institution to provide access to the visitors authorized by the Medical Assessment and Rating Board at any time. If the college fails to join the visitation due to any reason, appropriate action will be taken as per rules.**

डॉ. रघुराम भट्ट उ  
Dr. Raghurama Bhatta U.  
अध्यक्ष, भा.चि.प. चिकित्सा प्राकार  
President, Medical Assessment and Rating Board  
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Copy to:-

1. Chairperson, National Commission for Indian System of Medicine, New Delhi-110058.
2. Secretary to Govt. of India, Ministry of AYUSH, Ayush Bhawan, B-Block, GPO Complex, INA, New Delhi - 110023.
3. Guard file.

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